



Canceling and Rescheduling Appointments in BoilerConnect Student

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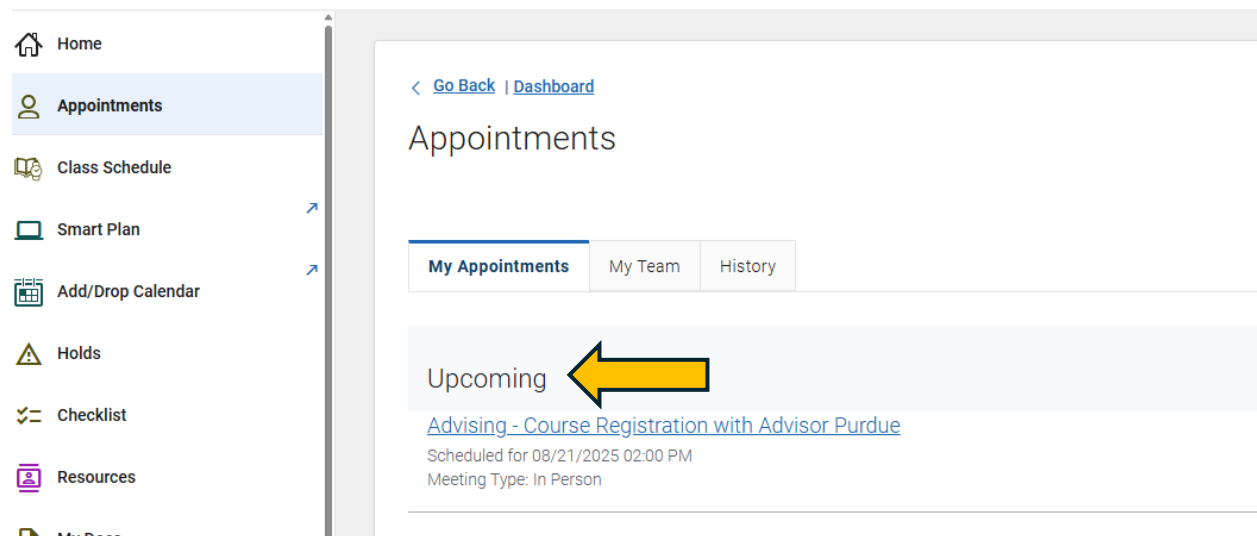
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Canceling an appointment

If you cannot make it to your originally scheduled appointment, it is highly recommended that you cancel the appointment before it starts.

To cancel an appointment, first navigate to your **Appointments** tab in BoilerConnect Student.

In your main My Appointments section, you will see your Upcoming appointments.



Click on the appointment you want to cancel.

You will see the appointment details.

Scroll to the bottom, where you will see a link for **Cancel Appointment**.

[Cancel Appointment](#)



Click Cancel Appointment. You will be taken to a page to complete before canceling.

[< Go Back](#) | [Dashboard](#)

Cancel Appointment

Advising - Course Registration with Advisor Purdue
08/21/2025 2:00 PM

Reason *

Comments

Cancel Appointment

Select the reason for cancelation from the dropdown menu. Add any comments you want the staff member to see.

[< Go Back](#) | [Dashboard](#)

Cancel Appointment

Advising - Course Registration with Advisor Purdue
08/21/2025 2:00 PM

Reason *

Comments

Cancel Appointment

Once you have completed the fields, click the blue **Cancel Appointment** button.

Cancel Appointment



After successfully canceling your appointment, you will see a success message.



[View Appointments](#)

[Schedule Another Appointment](#)

From the success message, you can either **View Appointments** or **Schedule Another Appointment**.

Rescheduling your appointment

If you canceled an appointment, but wanted to schedule another one for a different time, you have two options:

- Click on **Schedule Another Appointment** from your cancelation success message. From there, you will go through the appointment scheduling process as normal. Find a new date and time that works better for you.
- Go back to the main Appointments tab and select **Make an Appointment** to go through the appointment scheduling process as normal.

If you need to schedule a new appointment from an appointment request (from your advisor or other staff member), navigate to your **Appointment Invitations** section on your Appointments tab and follow the appointment scheduling process.

Appointment Invites

[Appointment Invitation for Advising - Course Registration](#)

Please respond by 09/01/2025